

HPPOA Finance Committee Meeting Minutes
January 9, 2014

The meeting was called to order at 9 am. Those in attendance were June Conant, Joan Galante, Dale Watson, Steve Crawford, Verne Presnall, Cathy Fincher, and Scott Reilling.

The minutes of November, 2013 were approved and the December financials were reviewed. One expense out of the ordinary was the purchase of tires for the equipment.

It was determined that there was no need to make adjustments to the budget at this time. The fact that we have added accounts for the collection efforts (court and process server fees) will be addressed when we make the budget for next year.

There was a suggestion that we might consider using some of the ownership transfer fees for purposes other than operation expenses. These fees are not road maintenance fees so they could be used for some non-road projects. We will keep this in mind when formulating the new budget.

We discussed Larry Brennan's proposal for a PAID volunteer coordinator. He suggested an hourly pay at \$15. The committee felt it was inappropriate to pay a volunteer more than we pay our workers. At this time, the committee cannot endorse this proposal.

The proposal to hire Christine Scherr was presented by Scott. She has met the number of hours with Altres that if she is hired, we do not have to pay to buy out her contract. She has proved herself to be a very important part of the collection efforts and does not need health benefits. She would work 6 hours a day and wants to be free to take some unpaid time off to travel. What we pay Altres and what we would pay her directly results in a savings of \$80/month. We feel that her addition to the staff is a win-win for all. A motion will be made to hire Chris at the January board meeting.

We also considered possible bumps in pay for the employees. We discussed each one to determine what was appropriate for the job requirements and the performance of the individual. The recommendations will be made at the January board meeting.

The recovery of the burglary items is just about complete and Scott hopes to have a full accounting at the next meeting.

There was a suggestion that the Road Supervisor's credit card limit be increased, but Scott feels that it should stay the same at this time. June will investigate a *local* gas card that gives a discount for HPP. The only one HPP has now is at a location in town.

June made a proposal to allocate up to \$3,000 from non-road funds to the PATH Committee to get them started on creating a biking/walking path around the perimeter of the Activity Center parcel. The path would be on the easements and across the end of the 20 acres. Peter Houle has volunteered his D9 and an estimate to move it

to the site is \$1,200 and gas at \$400. They will also need a surveyor to make sure where the end of the parcel is and there might be a need for some cinders. This would be a very visible effort to provide more recreational possibilities in HPP.

Joan and June will move forward with appropriate overburden charges for special permit owners or owners with extra traffic (flower businesses). June suggested that the fee be separate from the road fees and be charged at the beginning of the fiscal year (July 1). The fees will be presented to the Board for approval in a couple of months. A letter would be sent by June 1 to the owners involved. These fees would be used for additional road material or the Road Improvement Fund or a combination of both – to be determined at a later date.

Collection efforts are moving into another phase now that we have several owners with judgments. At the meeting with attorney, Sandra Song, she recommended a local collection agency and Scott presented their information and requirements. The committee concurs that this is worth considering and it will be presented to the board.

Respectfully submitted,

June Conant, Treasurer